

Date	Room #
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Baylor Scott & White Health
ICU Care Team: Shift Assignments by Team Role

Patient Name / Label

Patient Care Task*	Team Leader (TL) - ICU RN	Non-ICU RN	PCT/Unlicensed	RT
Team Member Name				
Monitoring	<input type="checkbox"/> Vital Signs q 4 hr: recording, analyzing for treatment plan <input type="checkbox"/> Arterial line: assessing, recording, analyzing <input type="checkbox"/> Sedline q 4 hr (if paralyzed) <input type="checkbox"/> TOF q 8 hr (if paralyzed) <input type="checkbox"/> Collaborating with physician for needs			
Fluids, I&O	<input type="checkbox"/> CRRT <input type="checkbox"/> Analyzing I&O <input type="checkbox"/> Flexi-Seal Fecal Management system: insertion, maintenance	<input type="checkbox"/> Foley insertion <input type="checkbox"/> I&O q 4 hr <input type="checkbox"/> Assess PIV q 4 hr, & central line/midline daily <input type="checkbox"/> Recording liquid stools (Flexi-Seal) <input type="checkbox"/> Stool incontinence, skin barrier	<input type="checkbox"/> PO intake & voided output <input type="checkbox"/> Stool incontinence, skin barrier	
Oxygenation/Ventilation	<input type="checkbox"/> Chest tubes – analysis <input type="checkbox"/> FiO ₂ changes, suctioning – collaborating with RT	<input type="checkbox"/> Supplemental O ₂ thru facemask or nasal cannula <input type="checkbox"/> Chest tube drainage		<input type="checkbox"/> Vent setting q 4 hr <input type="checkbox"/> Hi-flo O ₂ checks q 6 hr <input type="checkbox"/> Suctioning <input type="checkbox"/> Proning Lead - coordinate w/provider & care team
Nutrition	<input type="checkbox"/> Maintain feeding tube and tube feedings for intubated patients (bridle tube) <input type="checkbox"/> Collaborate with Dietitian	<input type="checkbox"/> Feeding tube placement check <input type="checkbox"/> Check tube feeding/pump q 12hrs <input type="checkbox"/> Feeding non-intubated patients	<input type="checkbox"/> Feeding non-intubated patients (only without high O ₂ levels)	
Medication Administration <i>(Team Leader reviews)</i>	Drips that are <u>titrated</u> : <input type="checkbox"/> Sedation, Pain management, Paralytics, Vasoactive drips	<input type="checkbox"/> IV fluids, IV antibiotics, IV steroids <input type="checkbox"/> Pain & fever management (non-drip) <input type="checkbox"/> Investigational medications <input type="checkbox"/> Routine meds		
Testing	<input type="checkbox"/> Labs (<i>consolidate/ coordinate</i>)	<input type="checkbox"/> DFS	<input type="checkbox"/> DFS	<input type="checkbox"/> ABGs – drawing, analysis, reporting
ADLs	<input type="checkbox"/> Positioning / turning / mobility / proning assist <input type="checkbox"/> Oral care (intubated pt) <input type="checkbox"/> Suctioning	<input type="checkbox"/> Hygiene, skin protection, incontinence <input type="checkbox"/> Positioning/ turning/ mobility / proning assist <input type="checkbox"/> Dressings	<input type="checkbox"/> Hygiene, skin protection, incontinence <input type="checkbox"/> Positioning/ turning/ mobility / Proning assist	<input type="checkbox"/> Oral care (intubated patient) <input type="checkbox"/> Suctioning <input type="checkbox"/> Anchorfast changes
Transfers	<i>Department to department, or department to procedure/testing area & back</i> <input type="checkbox"/> Calls report	<input type="checkbox"/> Transfers patient <input type="checkbox"/> If patient maintains ICU status, RT accompanies non-ICU RN		<input type="checkbox"/> Transfers ICU patient with non-ICU RN
Documentation	<input type="checkbox"/> Shift assessment - ICU-specifics <input type="checkbox"/> What you do – your care <input type="checkbox"/> Significant events <input type="checkbox"/> Provider communication <input type="checkbox"/> Reviewing documentation by team members	<input type="checkbox"/> Admission & Shift assessment (ICU RN will document ICU-specifics) <input type="checkbox"/> What you do – your care		
Communication <i>Concerns/Escalations</i>	<input type="checkbox"/> TL escalates to provider and documents <input type="checkbox"/> Coordinate family contact with provider	<input type="checkbox"/> Provider communication, escalated to TL	<input type="checkbox"/> Escalate to TL	<input type="checkbox"/> Escalate to TL

* Team huddles at start, midway through, and end of shift. Team leader assigns tasks commensurate with team experience and licensure. Team members inform team leader if unable to perform assigned task in a timely manner

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03/27/2020, 1230 kz ss BUMC CNER